# Afterschool Site Coordinator Grant Orientation

Department of Workforce Services (DWS)
Office of Child Care (OCC)



# **Contact Information**

#### **Specific Questions:**

General Questions: occafterschool@utah.gov

Tricia Davis

OCC Program Manager

Email: tadavis@utah.gov

Phone: 801-526-9306

Kamille Sheikh

OCC Program Specialist

Email: ksheikh@utah.gov

Phone: 801-526-9225

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DWS Grant Contract Analyst

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## Utah Office of Child Care & Afterschool

Our mission is to facilitate *quality,* sustainable afterschool programs across the state of Utah that are:

- Safe
- Age-Appropriate
- Accessible
- Affordable



Youth Participation in Afterschool Programs

## Elementary-Age Programs

# 18,236 elementary-age youth\* participated in afterschool programs funded by the following DWS OCC

- ASPIRE Kids Grant
- Kindergarten Match Partnership Grant
- CCDF Match Partnership I & II Grants
- Intergeneration Poverty Enhancement Grant

# Teen Programs

- 12,334 teens\* participated in afterschool programs funded by the following DWS OCC grants:
  - Safe Passages 2012
    - Safe Passages 2013
    - High School Youth Support
  - STEMLink Afterschool

\*Source: DWS OCC Afterschool Grants FY15 Annual Report Data

# Child Care

# Competitive Grant Funding Sources \_



### Development Fund (CCDF)

- Increase number and percentage of lowincome children in high-quality care settings (birth-13)
- Improve availability of care
- Funding for the development, establishment, expansion, operation specifically related to child care
- Parental Choice & Involvement

"Empower working parents to make their own decisions regarding the child care that best suits their family's needs." - Federal CCDF Regulations

- Reducing the dependency of needy parents by promoting job preparation, work and marriage
- Prevention Focus

"Programs who provide structured, productive activities for youth during out-of-school time prevent high-risk behavior that can lead to out-ofwedlock pregnancies." - The Finance Project

# Office of Child Care Webpage

## http://jobs.utah.gov/occ



# SCOPE OF WORK PROGRAM REQUIREMENTS

# Allowable Costs & Expenses

- Materials (electronic purchases not approved in original grant proposal over \$100 require DWS pre-approval)
- Training
- Travel (out-of-state travel requires pre-approval)
- Personnel
- Administrative Costs
- Consultant Fees

# **Unallowable Costs & Expenses**

- Capital expenses (single item purchase of over \$5,000)
- · Stipends or payment for participation
- Space costs
- · Used equipment and supplies
- · Purchase of motor vehicles
- Supplanting
- School day activities, credit recovery, curriculum development or any other school required activities

## Scope of Work

- · Prevention & Education Components
- Parent or Guardian Involvement
- Background Checks
- Computer Use
- Training
  - All <u>staff working 10 hours and over a week</u>, must receive a minimum of <u>20 hours of professional development</u>
- Technical Assistance
- Program Quality
- Quality Tool Self-Assessment
- Registration with Utah Afterschool Network website (Grant Administrator & Site Coordinator): <a href="http://www.utahafterschool.org/">http://www.utahafterschool.org/</a>
- Program registration with local <u>Care About Childcare (CAC)</u> agency (if serving youth K-8th grade)

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# Care About Childcare Agency Contact Information

CAC @ Utah State University Box Elder, Cache, Rich Community Line: 435-797-1552

Toll Free: 800-670-1552
Email: childcare.help@usu.edu
CAC @ Weber State University

Davis, Morgan, Weber
Local Line: 801-626-7837
Toll Free: 888-970-0101
Email: bmontgomery@weber.edu

CAC @ Children's Service Society
Salt Lake, Topele
Resource & Data Coordinator: 801-326-4374
CAC Main Line Toll Free: 866-438-4847
Email: sarah@cssutah.org

CAC @ Utah Valley University
Juab, Summit, Utah, Wasatch
Main Line: 801-863-8589
Toll Free: 800-952-8220
Email: childcare@uyu.edu

CAC @ Utah State University Eastern
Carbon, Daggett, Duchesne, Emery, Grand, San
Juan, Uintah
Local: 435-613-5619
Toll Free: 888-637-4786

CAC @ Five County Association of Governments Beaver, Garfield, Iron, Kane, Millard, Piute, Sanpete, Sevier, Washington, Wayne Training Information: 800-543-7527 Child Care Referrals: 800-543-7527 Email: carrie@childcarehe

**DWS OCC Scope of Work - Program Requirements** AQI SAQI CCDF MP I & II High School Youth Support 10 hours per 10 hours pe 10 hours per week of regular programming 10 hours per week of regular programming programming programming programming 32 weeks per year of progran 32 weeks per year of progran 32 weeks per year of program 32 weeks per year of progran 30 weeks per year of progran operation operation operation operation operation Minimum youth attending on daily basis (ADA) based on grant proposal Minimum children attending on daily basis (ADA) based on youth attendir daily (ADA) youth attending daily (ADA) youth attendii daily (ADA) youth attendir daily (ADA) grant proposa Academic and Minimum of Academic and Academic and Academic and Academic and Enrichment Balance Enrichment Enrichment Balance Enrichment Enrichment Balance 30% Academic Balance more 70% Child Care Sliding Fee Slidina Fee Slidina Fee Sliding Fee Scale Slidina Fee

Prevention & Education Components				
AQI	CCDF MP	K-Match	S.P. 2013	HS Youth Support
Must utilize <b>2</b> Prevention & Education Components	Must utilize <b>3</b> Prevention & Education Components	Must utilize <b>3</b> Prevention & Education Components	Must utilize <b>3</b> Prevention & Education Components	Must utilize 2 Prevention & Education Components

# **Reporting Requirements**

**Plan for Improvement** 

Due: Friday, October 30th

**Mid-Year Report** 

Due: Friday, December 18th

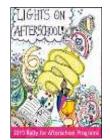
**Quality Tool** 

Due: Friday, March 4th

**Annual Report** 

Due: Friday, May 27th

\*\*\*Additional reports required for CCDF MP I, Kindergarten MP, Safe Passages 2013 and High School Youth Support Grants\*\*\*



Join 1 million Americans and 7,500+ communities nationwide in celebrating the afterschool programs that keep our kids safe, inspire them to learn, and help working families.

National Day: October 22nd

Register your program event **before the National Day** with the National Afterschool Alliance

http://www.afterschoolalliance.org/loa.cfm

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